

Clinical Counselor Job Description

Position Overview:

Clinical counselor will provide outpatient clinical therapy to clients of Strong Hope Counseling Center. Clinical therapy services include treatment of individual adults and/or couples. Based on Clinician experience and interest, group counseling services can be fostered, but are not required. We are an adult-focused practice and do not take minors in our practice at this time. We are currently looking for individual or couples counselors who are ready to be a part of a dynamic, connected, and collaborative team!

About Strong Hope Counseling Center (SHCC):

Here at SHCC, we have a focus on helping those in both stereotypical and non-stereotypical 'helping' populations (nurses, police officers, teachers, caregivers etc.) that are more prone to burnout, compassion fatigue, and by extension, possible marital and other life issues. We also work with those who are wanting to create a healthier life balance.

SHCC was founded with the belief that healthy clients come from healthy clinicians. As a vocation that is also at high risk for burnout and compassion fatigue, in order to work with these populations, we believe that the best way to provide for our clients is by modeling our own healthy cultural practices within our system to provide community, accountability, and continued learning opportunities. The best way we have found to reach this work culture is through the creation of small, co-working groups of counselors to facilitate a clinician's work with their caseload, as well as their own mental health through fostering open communication of needs. SHCC has a solid billing team and client intake management process, and is working to fill our first small working group of counselors. SHCC is searching for clinicians who are looking forward to a connective clinical experience and have vision to help shape how these groups would function in the future.

For pre-licensed clinicians MFTs and LPCs, we have access to a supervisor to assist in hours towards licensure free of extra charge. We will also be providing free training and certification to become a Certified Compassion Fatigue Professional (CCFP) with future opportunities for certifications in your specific clinical niche.

Our vision is to eliminate mental health stigma by creating awareness of, appreciation for, and acceptance of mental health self-care. We are working to build a connected and dynamic team who values working towards helping improve the health and wellness of our communities.

Our Values:

SHCC lives by values that guide who we are as a team and how we present to our communities. We hire staff who bring these values to life.

Creating strong relationships:

Building strong, meaningful relationships is a basic need for all of us. We value building relationships within our community and helping our clients do the same.

It's also a hallmark of our business to promote strong, lasting bonds within our team and to work collaboratively both in the office and out in the community.

Continual willingness to learn:

Getting a master's degree is a big accomplishment, and it is the beginning of what we hope to be a life-long journey of continuing to grow our skill sets to better serve our community. We expect a willingness to continue education through tailored CEs, company sponsored certifications and a humbleness to learn and grow from other clinicians around us.

Self reflection:

As we guide our clients through their own self reflection, it is important to remember we exude what we practice for ourselves.

Reports to: Dena Mannello/Owner

Duties/Responsibilities:

- Perform tele-clinical counseling services to clients of SHCC, as scheduled, and in accordance with company policies.
- Regular and reliable attendance and timely arrival to work is required.
- Be properly licensed and abide by all laws, rules, regulations, and codes of ethics that are binding upon or applicable to the services performed for SHCC.
- Respond to clients' requests for service or calls within 24 business hours (M-F), whether such requests are made in session, by phone, voicemail, etc. or through the SHCC website. Respond to such requests by meeting, evaluating, and providing services to such clients.
- Communicate with a client's treatment team (i.e., PCP, psychiatrist, school, etc.) as necessary.
- Timely complete written records for each client including, but not limited to: intake notes, progress notes, treatment plans, termination notes, contract notes, and other forms or documents which may be needed or required from time-to-time by SHCC or third parties in conjunction with the treatment of the patient within a timely fashion (by Sunday of each week). Keep client files accurate and up to date.
- Charge and collect copays, deductibles and private pay payments from clients for services provided consistent with the policy and rate for such services as established by SHCC.
- Attend mandatory staff meetings, consult groups and trainings as directed by SHCC.
- Conduct and regulate counseling services in a professional manner so as to maintain and increase the good-will and reputation of SHCC. Be respectful of and cooperative and collaborative with co-workers.
- Grow and foster a passion for working with others (being collaborative) and helping our team members grow and learn.

- Other duties may be assigned.

Qualifications and Skills:

- Master's Degree or Doctoral Degree in counseling or social work;
- Active, unrestricted license or pre-license (PhD, PsyD, LCSW, LMFT or LCPC) in the State of Colorado (must be fully licensed). A copy of diploma and licensure must be provided to SHCC.
- Available to hold at least 25 client sessions per week with a total of 30 hours worth of openings, provided such sessions are available and referred/scheduled by SHCC.
- Have strong written and verbal communication skills and strong interpersonal skills.
- Must be punctual in reporting to work.
- Be organized and detail oriented.
- Be a team player.
- Be able to work independently on tasks assigned.
- Have at least one niche market for counseling services (i.e., trauma, anxiety, grief, anger management, etc.) that you have prior training in or are interested in further training in.
- A willingness and humbleness to learn from others and be ready to grow.

This position is perfect for you if you're:

- Aligned with SHCC mission, vision, and values.
- Energized by helping others in our community and contributing to the growth of SHCC
- Creative, engaged in doing good work, and excited by furthering our mission in making wellness a down-to-earth practice.
- Able to take direct and constructive feedback and run with it.

This position is not right for you if you're:

- Someone who doesn't feel passion for our mission, vision and values.
- Someone who prefers not to work collaboratively.
- Someone who is unwilling to do case-consults with other clinicians to share their knowledge and to further help the SHCC team.
- Someone who isn't willing to take guidance from others.
- Someone who views SHCC as a weigh station, and isn't prepared to fully integrate into our culture.